



**MINUTES
KEIZER CITY COUNCIL
WORK SESSION
Monday, June 13, 2022
Keizer, Oregon**

**CALL TO
ORDER**

Mayor Clark and Community Diversity Engagement Committee (CDE) Vice Chair Laura Reid called the work session to order at 6:03 p.m. Attendance was taken as follows:

PRESENT:

Council:

Cathy Clark, Mayor
Dan Kohler, Councilor
Kyle Juran, Councilor
Roland Herrera, Councilor (6:14)
Shaney Starr
Laura Reid, Councilor
Elizabeth Smith, Councilor

CDE Committee:

R.W. Taylor
Markey Toomes
Carrie Brown
Kim Freeman
Laura Reid
Shaney Starr

ABSENT:

Anthony Rosilez
Kacey McCallister
Nevaeh Music

Staff Present:

Adam Brown, City Manager
Tim Wood, Finance Director
Shannon Johnson, City Attorney
Debbie Lockhart, Deputy City
Recorder

DISCUSSION

**a. Update and
Discussion
of
Community
Diversity
Engagement
Committee
Work**

Mayor Clark opened the meeting noting that the CDE Committee had been together since January and so far they have finalized a Mission Statement.

Finance Director Tim Wood explained that the Committee has met four times and the last meeting was cancelled due to a lack of a quorum. At the first meetings, committee members discussed what they wanted to accomplish over the next year such as listening sessions, maximizing opportunities and developing a matrix. Demographic information has been compiled to give the group a better understanding of the makeup of the community and national observances have been discussed.

Each committee member then shared their goals for the committee including meeting outside the confines of City Hall in order to better connect with the community, helping the City Council become more aware of the diverse needs of the community, and encouraging everyone to work together to bring about change and help others feel they are part of the community.

Council members suggested that the committee model themselves after cities who have already established their own similar committees such as Beaverton, Albany and Wilsonville and perhaps to access what is available from the National League of Cities as well. They suggested that a way for committee members to reach out to the community would be to attend

meetings of neighborhood associations, area schools, other city committees, clubs, fraternal organizations and sports organizations, and perhaps have a booth at Keizerfest and at the Summer Series Concerts, and then share with Council what they learn from those interactions and make recommendations. They could also consider working with the food bank and emergency shelters, organizing an event in which area businesses participate to share what they have to offer and developing a survey to find out what challenges people are facing to distribute at meetings/events.

Councilor Herrera volunteered to invite the Assistant City Manager of Wilsonville come to a committee meeting and share how the Wilsonville similar committee is working and details of what it is doing.

Discussion also took place regarding public meetings laws and holding meetings in venues other than City Hall. Mayor Clark noted that meetings held outside City Hall in the past had actually been less well attended and less accessible for outreach and attendance. However, she expressed support for reaching out to the community at community events.

Mayor Clark asked that research be done into other cities with ‘flag’ programs so that one could be developed for Keizer. Committee members were urged to visit the Beaverton website and review the Diversity, Equity and Inclusion documents found there. Mayor Clark indicated that another joint work session could be scheduled in six months.

ADJOURN

Meeting adjourned at 7:51 p.m.

APPROVED:

MAYOR:

Cathy Clark

Debbie Lockhart, Deputy City Recorder
COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 07-05-22